

## Letter of Clarification

annex to the Start up report

Project No.2002/000.610-02 “Ensuring Preparedness of the Slovak Health Insurance System to Apply the Acquis on Co-ordination of Social Security Schemes”

Proposed text modification:

### **Article 3. Activities during the reporting period**

“In the same meeting, the agenda for the proposed workshops and seminars was set out.

The following schedule is the first modification, prepared by Spanish partner during the study visit, of original budget proposal being the part of the contract:

Seminar1,on sickness and maternity,19 to 20 May

Seminar2,on European Health Card, 2 to 3 June

Seminar3,on Rulings in sickness and maternity,1 to 2 September

Seminar4,on E-forms, 15 to 18 June

Seminar5,on reimbursement of costs, 29 to 30 June

Seminar6,on telematics,21 to 24 June

The above mentioned schedule was changed and second modification is explained in Annex II.

**Article 5. Assessment of activities** – Update on general environment, including an risks for project implementation:

„It was finally solved at the meeting on 19th May,when it was settled that since then, the Twinning light expert would be responsible for organizing training activities, preparation and ensuring translation of all necessary documents and presentations prepared by Spanish partner and dissemination copies to all participants during the seminars, ensuring the financial transaction with FIIAPP in relation to services provided (for instance copying of materials for seminars) by using the budget headings allocated in the project budget according to the twinning light contract arrangements. For this purpose, the beneficiary institution should support the Twinning light expert with technical help (transport of materials for seminars) to enable smooth running of project activities.“

**Annex I. – Financial statement** – The financial tables include in some heading the words „Total amounts budget after Side lettes“. There was no side letter in the project, therefore MoH proposes to correct this wording.

The second table includes some mistakes relating to drawing of financial recourses by Project leader. Mr. Cortazar provided that activity not as a Project leader but as an expert. This mistake is only administrative and the proposal for correction is following:

5.5.2004	Seminar 1	Flight Carlos Garcia de Cortazar invoice ibericas 501	523,89
18.5.2004	Seminar 1	return ticket Carlos Garcia de Cortazar Bratislava-wien	44
18.5.2004	Seminar 1	Per diem Carlos Garcia de Cortazar (18-19/05/04)	320
19.5.2004	Seminar 1	Fees Carlos Garcia de Cortazar (19-20/05/04)	400
19.5.2004	Seminar 1	Flat rate Carlos Garcia de Cortazar	600

**Annex II. – Seminars** – This annex contains the last version of seminars. MoH needed from Spanish partner to clarify also the reasons why this changed to be included to this annex.

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